

City of Joseph
PO Box 15
Joseph, OR 97846
541-432-3832

The Public Works position is a permanent position. The employee works 8 hours per day/40 hours per week. The employee may be asked to adjust this schedule from time to time with limited overtime, on call, night and weekend duties, depending upon the needs of the City.

Purpose of the Job. This position is responsible for maintaining the City's public structures, facilities, landscaping, parking areas, restrooms, right-of-ways, signs, streets, equipment and the city as a whole. The employee in this position will from time to time be required to provide limited back-up to the Water and Wastewater/Maintenance Department.

Required Education/Certification. This position requires a High School Diploma or equivalent and two years' experience in municipal public works. The employee in this position must have a valid Oregon Driver's license. The employee in this position must have or be able to demonstrate ability to obtain the following certifications:

- Oregon Level I for Distribution Certification
- Oregon Level I for Wastewater Treatment Certification
- First Aid and CPR card (within 1 year of hire)
- Oregon Commercial Driver's License

Knowledge/Skills/Abilities. To perform this job successfully, the employee must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities which are required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Ability to meet core competencies.

- Knowledge of federal, state, county, and municipal policies regarding pesticide application.
- Knowledge of the Oregon Occupational, Health, and Safety and State Fire Marshal regulations.
- Knowledge of the principles and procedures of record keeping and reporting used in a municipality.
- Knowledge of the ICMA Code of Ethics.
- Skill in a variety of crafts such as carpentry, plumbing, painting, equipment operation, grounds keeping, irrigation, and other maintenance trades.
- Ability to be accurate in data monitoring and reporting.
- Ability to ensure the maximum utilization of equipment and supplies.
- Ability to define problems, collect data, establish facts, and draw valid conclusions.

Working Conditions. The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to speak and to hear industry norm decibel levels. The employee is frequently required to walk and is occasionally required to stand for periods of up to four hours. Some projects require site inspections and require combinations of standing and walking. The employee may be required to sit, squat, bend and kneel; use hands and fingers; stretch upper and lower limbs to reach, push or pull. The employee must occasionally lift and/or move up to 50 pounds or more; and maneuver moderately large objects equal to or less than 100 pounds. Specific vision abilities required by this job

include close vision, distance vision, peripheral vision and depth perception.

Essential functions require maintaining physical condition necessary for the physical activity herein described and operating motorized vehicles.

The environment is sometimes stressful in trying to balance customer and vendor needs.

The work environment may include working outside in adverse weather conditions, in hazardous environments or with hazardous materials, or in high or precarious places.