



CITY OF JOSEPH
RESOLUTION 2026-16

**A RESOLUTION OF THE CITY COUNCIL OF JOSEPH, OREGON ESTABLISHING THE CITY
OF JOSEPH MOTEL TAX GRANT PROGRAM AND PROVIDING FOR THE
ADMINISTRATOR OF TRANSIENT LODGING TAX-FUNDED GRANTS**

WHEREAS, the City of Joseph receives Transient Lodging Tax (TLT) revenues; and

WHEREAS, the City Council finds that a portion of such revenues may be used to support projects, programs, events, and activities that promote tourism, encourage overnight visitation, enhance community amenities, strengthen economic vitality, improve quality of life, or otherwise provide public benefit to the City of Joseph; and

WHEREAS, the City Council desires to establish a formal grant program to provide financial assistance to nonprofit organizations and other not-for-profit organizations whose activities further these public purposes; and

WHEREAS, the City Council finds that a structured grant program will provide a fair and transparent process for the distribution of available funding;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JOSEPH
AS FOLLOWS:**

Section 1. Establishment of Program.

The City of Joseph hereby establishes the City of Joseph Motel Tax Grant Program for the purpose of providing grant funding to eligible organizations whose proposed projects, programs, events, activities, or improvements support tourism promotion, community enhancement, beautification, economic development, cultural enrichment, or other activities that provide a public benefit to the City of Joseph.

Section 2. Funding Source.

Funding for the City of Joseph Motel Tax Grant Program shall be derived from revenues generated by Transient Lodging Tax and shall be subject to annual appropriations by the City Council through the City's annual budget process.

Nothing in this Resolution shall obligate the City Council to award grants or appropriate any specific amount of funding in any fiscal year.

Section 3. Eligible Applicants.

Grant funding shall be available to nonprofit organizations and other not-for-profit organizations that operate within, serve, or provide a demonstrated benefit to the City of Joseph, its residents, visitors, businesses, or tourism economy.

The City Council may establish additional eligibility requirements through adopted grant guidelines and application materials.

Section 4. Grant Cycles.

The City of Joseph Motel Tax Grant Program shall operate through two grant cycles during each fiscal year.

The City Council shall establish application periods, submission deadlines, review schedules, award processes, and other program requirements through the adoption of grant program guidelines.

Section 5. Administration.

The City Administrator shall administer the City of Joseph Motel Tax Grant Program and is authorized to develop and publish application forms, evaluation criteria, scoring methodologies, reporting requirements, reimbursement procedures, and other administrative materials necessary for the implementation of the program, consistent with the grant program guidelines adopted by the City Council.

Grant awards under this program shall generally be administered on a reimbursement basis, with funds distributed following completion of the approved project or event and submission of documentation demonstrating eligible expenditures, unless otherwise approved by the City Council.

Section 6. Award of Grants.

All grant awards shall be considered and approved by the City Council at a public meeting. The City Council reserves the discretion to approve, deny, modify, or condition any grant award based upon available funding, program objectives, application quality, and the anticipated public benefit of the proposed project.

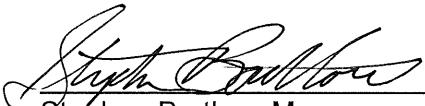
Section 7. Grant Program Guidelines.

The City Council may adopt, amend, or repeal grant program guidelines governing application requirements, evaluation criteria, funding priorities, reporting obligations, reimbursement procedures, award limitations, and other program administration matters. Such guidelines may be amended by Council action without requiring amendment of this Resolution.

Section 8. Effective Date.

This Resolution shall take effect immediately upon its adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Joseph on this 6th day of August 2026.



Stephen Bartlow, Mayor

Attest:


Lacey McQuead, Administrator/Recorder