



## Landlord Service Agreement

This agreement applies to the property located at \_\_\_\_\_ in Joseph, Oregon 97846.

**Please read the following choices for the above property and check the most desired.**

\_\_\_ Please keep water and sewer at the above address in **my name** and send bill to the address below.

\_\_\_ Please place the water and sewer service in **my tenant's name**, and advise me if the water/sewer service becomes past due to the address below.

\_\_\_ Please place the water and sewer service in **my property manager's name**, and advise me if the water/sewer service becomes past due to the address below.

**Note: You are responsible for notification and compliance of your tenant or management service to register utility services through Joseph City Hall. Utility services will be placed in your name and billed directly to you if the tenant or management company does not sign up for utility services.**

**Please read the following choices for the above property and check the most desired.**

\_\_\_ I **want** the water and sewer service to continue when tenants do not occupy the premises. Please understanding as owner, you are responsible for payment of service during unoccupied time.

\_\_\_ I **do not** want water and sewer service to continue when tenants do not occupy the premises. Please shut water off when a tenant vacates. I understand that I will be billed for a turn-off and turn-on fee in addition to the monthly utility rate. **\*\*You will be billed regardless of service being on or off\*\***

### Property Owner Information

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Property Manager Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_